

Payroll & Benefits Department
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TO: Spokane Public Schools Employees

FROM: Payroll & Benefits Department

SUBJECT: July 2022 Payroll Notification to Employees

UNIQUE PAYMENTS

Payout of Personal Leave of more than three (3) days for 10-month employees is included this month.

Summer school payments begin for eligible staff.

Certificated Staff Supplemental Payments

Final amounts for Enrichment/Tri time for the 2021-22 year that was submitted for processing by July 15, 2022.

Classified Staff Supplemental Payments

Final amounts for Non-Compulsory time for the 2021-22 year that was submitted for processing by July 15, 2022.

DEADLINE FOR SUBMISSION REMINDERS

Certificated

All 2021-22 school year PERT needs to fall between the dates of 8/30/21 – 8/28/22 and the final deadline to submit approved & signed PERT forms is August 31, 2022.

OTHER NOTICES

Department of Retirement Systems Service Credit

Certificated and classified staff, working less than half-time, and substitutes may be eligible to purchase retirement service credit for time worked. For additional information, contact the Department of Retirement Systems (DRS) at 1-800-547-6657.